Expectations With Graduate Students

My expectations of graduate students
- Meet all program requirements in a timely manner; check with the DGS as necessary
- Understand that if you want a career in academia, number of publications in peer-reviewed journals is the most important measure of academic success in grad school (assuming basic program requirements are met) and that grants/awards/fellowships are a close second. Therefore, plan to be a first author or co-author on multiple papers before you start to apply for jobs, and to apply for grants/awards/fellowships on a regular basis.
- Take responsibility for your own education and be self-motivated
  - Decide actively what your own interests are, rather than passively waiting to be plugged into a project and be told what to do
  - Let me know in a timely manner if you need any additional guidance
  - Actively seek grants/awards/fellowships to apply for, whether small or big
  - Actively seek scientific conferences to attend and to present at (also seek to present at research meetings and wherever else you can find)
  - Learn how to network and do it! Follow up with the connections you have formed.
  - Actively seek other service and professional development opportunities (workshops, committees, involvement in scientific organizations, etc.)
- Learn time management, be aware that things can quickly pile up;
  - finish tasks you take on (data collection, papers, etc.) in a timely manner
  - if you decide that you will not be able to finish a task that you have taken on, let me know as soon as possible so I can decide how to proceed
  - give me at least 24 hours (preferably more) to provide feedback, especially during weekends; do NOT leave things to the last minute! If you anticipate that things will have to be left to the last minute, at least give me warning so I can let you know if I will have time to review them and plan for it.
- Read the relevant literature and keep up to date in your area of interest and for papers you are working on
- Communicate with me regularly and without fear!
  - Revise ideas, papers, etc., based on my feedback, keeping in mind that you don't need to follow every single suggestion if it doesn't make sense and that reasonable people can disagree on many points.
  - Don't hesitate to ask if anything is unclear or if I am taking too long to do something.
  - Let me know in a timely manner about any concerns you may have regarding the advising relationship, or grad school in general.
- Prepare a brief agenda for our weekly meetings and send it to me the day before our meeting so I have a chance to see what we'll talk about, add items if necessary, and so we use our time together in an efficient manner.
- Complete all necessary Human Subjects training
- Attend weekly research meetings
- Feel free to work with/attend lab meetings of other faculty members, as long as all involved faculty know what you are doing with whom.

My responsibilities to grad students

- Provide advice and guidance in research and publications
    - Review ideas for studies, review manuscripts, theses/dissertations, posters, grant proposals, etc. and provide constructive feedback
    - Clarify the responsibilities of authorship and the line between authorship and reviewing
- Provide opportunities for growth
    - Conduct research that can provide opportunities to learn about research and authorship
    - Provide opportunities for co-reviewing papers
    - Provide any other information available to me on career development opportunities
- Respond in a timely manner
    - Provide timely feedback on all manuscripts, etc. (within a week at most)
    - Respond to all e-mails in a timely manner (usually within 24 hours)
- Conduct weekly research meetings with all research assistants, provide opportunities to ask questions, to present, to learn about the process of research and its applications in the real world.
- Submit student evaluations to the department as needed

Joint responsibilities
- Review our respective and joint responsibilities and revise as needed
- Meet on a regular basis (weekly or biweekly during the school year, less often during the summer)
- Set reasonable deadlines for tasks to be completed
- Formulate an independent development plan & review at least once a semester & make sure goals are being accomplished in a timely manner
- Act professionally and collegially with each other and with other members of the research group
- Maintain high ethical standards at all times in all aspects of research and the student-faculty relationship
- Make sure expectations about authorship and order of authorship are clear and agreed on by all parties. If you do the bulk of the writing on a joint project or one that I am providing guidance on, you should be first author, and I should be a co-author. If someone else or I do the bulk of the writing, we should be the first author. Expectations about authorship should be clarified before the study or writing starts and re-visited only if significant challenges arise.
- Take care of ourselves, physically and emotionally. Grumpy people are unproductive people!

One of the things I think should be added is to have grad students take on opportunities to supervise younger grad students or undergraduates. As Clinical Psychology deals with new APA requirements and their 9 competency areas (not sure if you've heard about them), one of expectations is that people graduating from Clinical Psychology programs should have had some experience with supervision of other students and supervising students in research capacities is the most realistic way to do this since we don't really supervise on practicum. I was able to do this quite a bit with my main research project with Dante.

Also, in general, since we are expected to meet 9 different competency areas per APA and Clinical Psychology

is currently trying to figure out how to ensure this, it may even actually be useful to have an additional set of expectations for DPCS students. I had to fill out a form for Bill (and now Scott, my new clinical co-advisor) for each of the 9 areas explaining how I've made "satisfactory progress" in each. I can send those forms along if it would be helpful.